

## PTF Minutes 9/10/04

Present: Denise Humphries, Connie Garelick, Anita Chambers, Selena Christian, Valerie Yates, Judy Lawson, Jane Ciarfella, Sandra Dayton, Claudia Arguello, Teresa Messina, Michelle Mohrmann, Kathy Baur, Andrea Rader, John Thorse, Marquita Moss, Celeste Scarbrough, Michelle Alcantar, Libby Weed, Judy Allee & David Bush

1. Opening- Anita Chambers - Meeting began with prayer.
2. Approval of Minutes - Motion to approve by Teresa Messina, and seconded by Michelle Alcantar
3. Financial Report-Additional 680.00 in for membership dues, 565.00 in for Advertising, 222.00 for extra directories and calendars. The entry for Sept. is showing a negative amount (-995.41), after we get the printing done we will be ahead because the printing is free. Directories are at the printers and hoping to have them back next week. Spirit Items - we are currently showing a profit of 3,000.00 dollars. Cookbooks we have brought in 258.00 this school year-all profit.
4. Donuts & Muffins- Jane Ciarfella  
Friday Oct. 1, 7:00am Donuts with Dad. October 15, Muffins with Mom. If your willing to help be available at 6:30am. If you would like to help, you can contact Jane @ 789-6277.
5. Teacher Appreciation Lunch-  
Thurs Sept. 16th Fiesta Taco Bar- looking for classroom volunteers to assist with watching classes in the lunchroom. Contact Jenni Barker and Jennifer Clark.
6. Playground Update - Mrs. Weed - K-2nd Grade  
A playscape was donated, through Lynn Petrik's assistance (Kindergarten Parent, that is a playground designer). We need volunteers to help to disassemble, transport, and re-assemble it here on the grounds, as soon as possible. We will add 2 additional swings to the current swing set, repair the boat, reconfigure the playarea, and possibly add another playscape! All her measurements are complete.
7. Playground Update - Mrs. Moss - 3rd -6th grade. She explained the difficulty with our zoning- we are currently zoned "SF single family 5" There is no zoning for private schools. because of this, we have to get permission from the city govt. to make any permanent changes to the area. We are surveying the land, so we can go to the City and ask for a zoning change. Lynn Petrik is assisting with this, as well. Mike Pierce mowed a larger area than normal, so the kids, for the meantime, will have additional playspace.
8. 3 New Committees need volunteers - Mrs. Moss -  
Traffic, (Assess where we are prior to our next phase of construction), Transportation, (transporting of students, in the most safe, and cost effective way, to and from Brentwood events.)and Playground (Developing the area, and labor) The Fine Arts building will be located where the "Holding Pond" is.
9. Passbooks - Kathy Baur - Deadline for selling them is Sept. 16th.
10. Fall Festival -  
Donations - Teresa Messina - We are doing very well - lots of things are coming in! Homeroom Reps- please let her know what our baskets are. Boxes are going into the workrooms today, for donation dropoffs. Teresa is working on setting up a database that will assist us in logging businesses that have contributed or have already been asked, to prevent multiple solicitations. If you have any questions, please contact Teresa - 252-3581, or e-mail - riskirs@mac.com.  
Volunteers - Judy Lawson - Volunteers needed to assist with the silent auction, both before, during, and after. Call Jenni Barker if you are interested in helping. (698-7110) Saturday, cashiers are needed. Also, monitors are needed, to watch over bidding items, to make sure everything goes smoothly- no children bidding, no confusion with bidding, etc. Lastly, we need a group of people to call the winners, after the auctions are complete.

11. Membership summary - Kathy Baur - Total membership for PTF - 318 families! Today is the deadline for the 100% participation drive for the classroom Ice Cream Parties.

12. Award Parties - Judy Lawson - The classes that receive the 100% awards are Mrs. Smiths' (Kindergarten), and Mrs. Davis- they are having Pizza!! Mrs. Gregerson, and Mrs. Allen's classes will have Sundaes.

13. Homeroom Class reps - All the classrooms have homeroom reps in place, now, with 2 or 3 for each class. Jennifer had a very nice breakfast at her house for them. She gave them a notebook with important dates, plus class lists, and contact information. Thanks, Jennifer!

14. Spirit Items - \$3000.00 profit, and more Items are still coming in.

15. Presidents' Report - Anita Chambers -

A. Volunteer Needs - 2 Jog -a- Fun coordinators, for that day, we need someone responsible for refreshments for PTF Meetings, and someone responsible for putting up meeting signs before every month. Several slots still available for Book Fair.

B. Job Descriptions - Received one, from Connie Garelick, for "Tears & Cheers" - still needing everyone elses' descriptions.

C. Storage Information - Only received one response regarding stored items that belong to PTF - so if you have any items, please let Anita know, ASAP.

16. Meeting Adjourned

Next meeting scheduled for Oct. 8th, 2004.