

**Brentwood Christian School**  
**VIP Coordinator Job Description**

**Leadership Title:** Lego League Head Coach (Jr. First or Jr. FLL)

**Overall Job Description:** Responsible for leading and teaching a team of 6 children how to build a Lego project that relates to a particular theme and take it to demonstrate with other schools.

**Essential Duties and Responsibilities** – In order to receive the full 20 credit hours, you must complete the following:

1. Hold after-school meetings with the students to work on the projects.
2. Lead discussions with the students about the theme selected for the year.
3. Teach the students about simple machines and how they can be built with Legos.
4. Have the students complete a project centered around the theme, using Legos and demonstrating at least one simple machine.
5. Have the students complete a poster showing information about what they learned and what they accomplished.

**Qualifications:** To perform this job successfully, an individual must be able to perform each essential duty or responsibility satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability recommended.

**Talents/Skills/Experience:**

- Basic problem solving
- Researching and teaching students about a topic
- Keeping students focused and on task

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